

1. **SUBJECT:**

Seller and CHAS G. ALLEN, INC. agree and acknowledge the following responsibilities related to the distribution of the Products distributed by CHAS G. ALLEN, INC. consistent with the current versions of AS9100 Quality Management Systems – Requirements for Aviation, Space, and Defense Organizations.

Seller produces or supplies products and/or services for CHAS G. ALLEN, INC. as per contract or purchase order.

Seller, in the production of the aforesaid products, agrees to produce or supply products and/or services within the Seller’s existing Quality Management System at the time of CHAS G. ALLEN, INC. audit and/or approval of the Seller. The quality and quality management system requirements for the Seller will be specified during the audit and/or qualification process by CHAS G. ALLEN, INC..

If CHAS G. ALLEN, INC. requests that special regulations and guidelines which are not (yet) generally known and recognized are to be considered for certain products, CHAS G. ALLEN, INC. shall inform Seller thereof in writing.

In the case of conflict between these Quality Terms and Conditions and any other agreement or contract between CHAS G. ALLEN, INC. and Seller, the quality requirements and specifications set forth within these Quality Terms and Conditions shall supersede any described or documented within any other contract or agreement.

2. **QUALITY MANAGEMENT SYSTEM:** Seller will maintain a quality assurance program to ensure compliance with CHAS G. ALLEN, INC. purchase requirements. The Seller’s quality assurance program shall be subject to approval by CHAS G. ALLEN, INC..

3. **RIGHT OF ACCESS:** The Seller shall provide the “Right of Access” to all applicable areas of their facilities and applicable records at any level of the supply chain involved in the Buyer’s orders. This “Right of Access” includes CHAS G. ALLEN, INC., our customers and FAA, EASA or other regulatory agencies.

4. **RECORD RETENTION:** Records created by the Seller and retained by the Seller regarding products provided and traceability shall be maintained for a minimum of 10 years unless otherwise notified and shall be available upon request within 24 hours. Seller must contact CHAS G. ALLEN, INC. at the end of the retention period and receive written authorization prior to disposing of any records. The only acceptable method of disposal shall be shredding. The Seller is expected to maintain lot control with traceability to the purchase order. A lot consists of pieces of a single part number and composition; manufactured under essentially the same conditions, and at essentially the same time.

5. **SPECIFICATIONS:** If an CHAS G. ALLEN, INC. document specifies a specification with a revision stated, then that specification and revision is required, regardless of the status of the specification as canceled, superseded, replaced or obsolete. Otherwise, the current released version of the specification is required.

6. **CHAS G. ALLEN, INC. SPECIFIED PROVIDERS:** Should CHAS G. ALLEN, INC. require a specific provider for any of the products provided by the Seller, these will be noted on the Purchase Order. The Seller is required to use the provider identified. This requirement also applies to special process providers.

7. **REQUIREMENTS FOR PERSONNEL:** Seller to ensure personnel are certified or qualified when the processes being used to produce the product require it. Examples include non-destructive testing, welding, soldering and other processes that have a high degree of human intervention and control. Seller to ensure all employees involved in the manufacture of product for CHAS G. ALLEN, INC. are aware of their contribution to product conformity, their contribution to safety, and the importance of ethical behavior.

8. **DESIGN CONTROL:** CHAS G. ALLEN, INC. clients retain sole ownership of design and design control.

9. **REQUIREMENTS FOR TEST SPECIMENS:** Seller to meet requirements defined within the purchase order for test specimen manufacture, quantities, retention and inspection/verification for acceptance. Test specimens must be properly preserved throughout the retention period. Test specimen records to be maintained for 10 years, unless otherwise specified.

10. **SAMPLING PLANS AND KEY CHARACTERISTICS:** Seller to ensure test and inspection plans are implemented to ensure product complies with specified requirements and end user's needs. Sampling plans must conform to Military Standard MIL-STD-105 accept on 0. Seller to comply with requirements applicable to critical items, such as Key Characteristics (reference AS9103), when specified.

11. **REQUIREMENTS FOR FLOW DOWN TO SUB-TIERS:** Seller must flow down applicable requirements, including statutory or regulatory requirements, such as DFARS and DPAS, which may affect the item ordered by CHAS G. ALLEN, INC., to its sub-tier source(s) and ensures the sub-tier source(s) conforms to these requirements.

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12. **CHANGE NOTIFICATION:** Seller to notify CHAS G. ALLEN, INC., Inc. of changes in product and/or process definition; and obtain our prior approval. Changes include relocating production, inspection or processing facilities; transferring work between facilities; and initiating any changes in the source of items procured by the Seller that may have a significant effect on products or processing of products for CHAS G. ALLEN, INC.. Any change which may significantly affect product quality, reliability or integrity must be communicated to CHAS G. ALLEN, INC. for approval. A change in ownership or a change in the individual designated as the management representative with respect to the Sellers Quality/Inspection System shall be construed as a facility change and requires the Seller to notify CHAS G. ALLEN, INC..
13. **NONCONFORMING PRODUCT:** Seller disposition is NOT authorized. Seller must notify CHAS G. ALLEN, INC. of nonconforming product. The Seller may not perform any repairs on products damaged or found to be discrepant, unless such repairs are specifically permitted by the applicable drawing or specification, or are specifically authorized by CHAS G. ALLEN, INC. in writing for each occurrence. Unless specifically authorized by CHAS G. ALLEN, INC., this prohibition also applies to reworking products by removing plating (stripping) and re-plating. Sellers shall not ship nonconforming material without first obtaining written approval from CHAS G. ALLEN, INC.. Where repair has been accomplished, the Seller shall include with the shipping documents a list of the products that have been subjected to such CHAS G. ALLEN, INC. approved repair and the method used.
14. **COUNTERFEIT PARTS PREVENTION:** Seller represents and warrants that only new and authentic materials are used in products to be delivered to CHAS G. ALLEN, INC. under this order and that the products delivered contain no counterfeit parts or suspect counterfeit parts.
15. **PERFORMANCE:** CHAS G. ALLEN, INC. has established a program in which Seller performance will be evaluated periodically. The performance will be based on the quality and on-time delivery of every lot received. The Seller is to have a minimum quality performance rating of 95%. The overall performance rating is based on nonconformance, CAPA, deviation and on-time delivery; the delivery rating is based on each lot with a 0 day late window.
16. **INTERACTIONS WITH CHAS G. ALLEN, INC.:** To ensure timely and consistent communication, CHAS G. ALLEN, INC. requires the Seller to contact appropriate CHAS G. ALLEN, INC. personnel for certain specific reasons. All inquiries will be communicated through the Buyer.

These Quality Terms and Conditions shall apply for all deliveries from Seller to CHAS G. ALLEN, INC.. It shall be valid for the duration of delivery relationships between the parties and shall not be terminable independently. Acceptance of the purchase order is considered agreement to these Quality Terms and Conditions.